

# Form

## Referral of a proposal under s. 38 of the EP Act

### PART A: PROPONENT AND REFERRER INFORMATION AND PROPOSAL DESCRIPTION

#### Referrer information

Who is referring this proposal?

☐ Proponent

☐ Decision-making authority

☒ Community member/third party

Name (print)

Dr Kelly Duckworth

Signature

Via email

Position

Policy and Research  
Manager

Organisation

Conservation Council of  
WA

Email

Kelly.duckworth@ccwa.org  
.au

Phone

08 6558 5155

Address

1186

Hay Street

West Perth

WA

6005e

Date

6 March 2025

Does the referrer request that the EPA treat any part of the proposal information in the referral as confidential?

☐ Yes      x No

*Provide confidential information in a separate attachment.*

Does the referrer confirm that they consent to receive correspondence electronically?

x Yes      ☐ No

Referral declaration for proponent and Authorised representative:

I, Kelly Duckworth declare that I am authorised to refer this proposal on behalf of Conservation Council of WA and further declare that the information contained in this form is true and not misleading.

Date: 5 March 2025

#### Proponent information

Name of the proponent/s

*Include Trading Name if relevant*

Rottnest Island Authority

Australian Company Number(s)

☐

ABN 38 836 160 172

OR

Australian Business Number(s)

☐

#### Pre-referral discussions

<b>Have you had pre-referral discussions with the EPA (including the EPA Services of DWER)?</b> <i>If so, provide name, date, and overview of discussions.</i>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<b>Proposal information</b>		
<b>Proposal name</b>		Rottnest Island Staff Housing Development
<b>What is the proposal? (Include general description in the <a href="#">Instructions and template: How to identify the content of a proposal</a>)</b>		To address the need for increased worker housing to support tourism growth at Wadjemup, the Rottnest Island Authority is proposing to deliver a multi-stage program for the development of new worker accommodation. The proposal will involve the clearing of 3.29 hectares of TEC and will impact habitat of threatened and priority fauna.
<b>Have you provided electronic spatial data, maps, and figures in the appropriate format?</b>		Yes <input checked="" type="checkbox"/> No N/A
<b>What type of proposal is being referred?</b>  <i>For significant amendment or derived proposal, provide the associated existing Ministerial statement number/s</i>  <i>For a proposal under an assessed planning scheme, provide the scheme number and name</i>	<input checked="" type="checkbox"/> significant proposal. <i>Choose which type of significant proposal</i> <input checked="" type="checkbox"/> new proposal <input type="checkbox"/> significant amendment (proposal only) <input type="checkbox"/> significant amendment (conditions only) <input type="checkbox"/> significant amendment (proposal and conditions) <input type="checkbox"/> strategic proposal <input type="checkbox"/> derived proposal <input type="checkbox"/> proposals of a prescribed class <input type="checkbox"/> proposal under an assessed planning scheme	
<b>Proposal content:</b> Complete the corresponding template (Proposal Content Document) from the <a href="#">Instructions and template: How to identify the content of a proposal</a> for the type of proposal identified above. The completed form <b>must be</b> submitted with the referral.		
<b>Alternatives</b>	N/A	

## PART B: ASSESSMENT OF ENVIRONMENTAL IMPACTS

### Environmental factors

What are the likely significant environmental factors for this proposal?		<input checked="" type="checkbox"/> Benthic Communities and Habitat <input type="checkbox"/> Coastal Processes <input checked="" type="checkbox"/> Marine Environmental Quality <input checked="" type="checkbox"/> Marine Fauna <input checked="" type="checkbox"/> Flora and Vegetation <input type="checkbox"/> Landforms <input type="checkbox"/> Subterranean Fauna <input type="checkbox"/> Terrestrial Environmental Quality <input checked="" type="checkbox"/> Terrestrial Fauna <input checked="" type="checkbox"/> Inland Waters <input type="checkbox"/> Air Quality <input type="checkbox"/> Greenhouse Gas Emissions <input checked="" type="checkbox"/> Social Surroundings <input type="checkbox"/> Human Health
<p><i>For <b>each</b> of the environmental factors identified above, complete the following table, or provide the information in a supplementary report</i></p> <p><b>See attached referral submission for more detailed information.</b></p>		
Potential environmental impacts – for each environmental factor		
1	EPA policy and guidance	EP Act <a href="#">Guideline-Flora-Vegetation-131216_4.pdf</a> <a href="#">Guideline-Terrestrial-Fauna-131216_3.pdf</a> <a href="#">Guideline-Benthic-Communities-Habitats-131216_2.pdf</a> <a href="#">Guideline-Marine-Environmental-Quality-131216_2.pdf</a> <a href="#">Guideline-Marine-Fauna-131216_2.pdf</a> <a href="#">Guideline-Inland-Waters-29062018.pdf</a> Environmental Factor Guideline - Social Surroundings (Nov2023).pdf
2	Receiving environment	Rottneest Island
3	Likely environmental impacts	Significant effects to a TEC, conservation significant fauna, and the social surroundings of Rottneest island.
4	Application of the mitigation hierarchy, including other statutory decision-making processes	To be considered under Part IV assessment.
5	Assessment and significance of residual impacts	To be considered under Part IV assessment.
6	Likely environmental outcomes	Without appropriate avoidance and mitigation: significant effects to TEC, fauna and social surrounds of Rottneest Island.
Holistic impact assessment		
Outline the holistic impact assessment for the Proposal.		

<b>To be considered as part of Part IV assessment.</b>	
<b>Cumulative environmental impact assessment</b>	
Outline the relevant cumulative environmental impacts of the Proposal (based on scoping). <b>To be considered as part of Part IV assessment.</b>	
<b>Consultation</b>	
Outline the stakeholder identification and consultation process, and outcomes of consultation on the Proposal and its likely environmental effects. <b>To be initiated as part of Part IV process.</b>	
<b>Supporting documents</b>	
Provide a list of the supporting documents. <b>See referral submission.</b>	
Has the referrer provided survey information according to the <a href="#">Instructions and Form: IBSA Data Packages</a> and/or the <a href="#">Instructions and form: IMSA Data Packages</a> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Conclusion</b>	
Do you consider the proposal may have a significant effect on the environment? <b>YES</b>	

## **PART B: ASSESSMENT OF ENVIRONMENTAL IMPACTS FOR SIGNIFICANT AMENDMENTS ONLY**

<b>Type of significant amendment</b>	<input type="checkbox"/> significant amendment to the approved proposal <input type="checkbox"/> significant amendment to the implementation conditions <input type="checkbox"/> significant amendment to both the proposal and the implementation conditions
<b>Information of the approved proposal</b>	
<b>Combined effects of the approved proposal and significant amendment</b>	
<b>Analysis of existing implementation conditions</b>	
<b>Previous changes to the Proposal and or implementation conditions</b>	
<b>Compliance</b>	
<b>Environmental Performance</b>	
<b>Control of implementation of significant amendment</b>	

## **PART B: ASSESSMENT OF ENVIRONMENTAL IMPACTS FOR A PROPOSAL UNDER AN ASSESSED SCHEME ONLY**

What new environmental issues are raised by the proposal that were not assessed during the assessment of the planning scheme?	
How does the proposal not comply with the assessed scheme and/or the environmental conditions in the assessed planning scheme?	

## **PART B: ASSESSMENT OF ENVIRONMENTAL IMPACTS FOR DERIVED PROPOSALS ONLY**

Demonstrate how the proposal will meet the environmental outcomes defined through the assessment of the strategic proposal	
Provide an analysis of the existing implementation conditions of the related strategic proposal in relation to the derived proposal	

## **PART C: OTHER APPROVALS AND REGULATION**

### **Decision-making authorities and their approvals**

Provide a table list of the decision-making authorities, associated legislation or agreement regulating the activity and the specific approval required. (Example table at the end of form)	
Provide a summary of the statutory decision-making processes you consider can mitigate the potential impacts of the proposal on the environment. (Note: this should be a summary of the information provided in Part B section 2.4). (Example table at the end of form)	

### **Tenure and Local Government approvals**

Location of proposal: a) street address, lot number, suburb, and nearest road intersection; or b) if remote, the nearest town and distance and direction from that town to the proposal site.	Rottnest Island Parker Point Road
Name of the Local Government Authority in which the proposal is located.	City of Cockburn
Is rezoning of any land required before the proposal can be implemented?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

If yes, please provide details.	
What is the current land use on the property, and the extent (area in hectares) of the property?	TEC/Class A reserve
Does the proponent have the legal access required for the implementation of all aspects of the proposal? <i>If yes, provide details of legal access authorisations / agreements / tenure.</i> <i>If no, what authorisations / agreements / tenure is required and from whom?</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  Finalisation of environmental approvals and other development requirements.
<b>Commonwealth Government approvals</b>	
Does the proposal involve an action that may be or is a controlled action under the <i>Environment Protection and Biodiversity Conservation Act 1999</i> (EPBC Act)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has the proposed action been referred? If yes, when was it referred and what is the reference number (EPBC No.)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Date: _____ EPBC No.: _____
If referred, has a decision been made on whether the proposed action is a controlled action? If 'yes', check the appropriate box and provide the decision in an attachment.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Decision – controlled action <input type="checkbox"/> Decision – not a controlled action
If the proposal is determined to be a controlled action, do you request that this proposal be assessed under a Bilateral Agreement or as an accredited assessment?	<input type="checkbox"/> Yes - Bilateral <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes - Accredited
Is approval required from other Commonwealth Government/s for any part of the proposal? <i>If yes, describe.</i>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Approval: DCCEEW only
<b>Decision-making authority referrals <u>ONLY</u></b>	
What approval/s, under your authority, are required for this proposal? <i>Please provide details.</i>	

**Example Table:** Other approvals

Decision-making authority	Legislation or Agreement regulating the activity	Approval required (and specify which proposal element the approval is related to)

**Example table:** Other statutory decision-making process which can mitigate potential impacts on the environment

Environmental impact	How is the impact regulated by other decision- making process(es)?	Limit(s) of the decision-making process(es) to regulate the impact eg time limits, excluded operations	Likely environmental outcome of decision-making process(es), and consistency with EPA objective	Conditions, enforcement, and review process required by decision-making process(es)	Stakeholder engagement in decision-making process(es)