

**Woodie Woodie Referral  
 Stakeholder Engagement Register**

Date	Communication Recipient	Method of Communication	Reason for Communication	ConsMin Representative	Follow-up Required?	Comments
06/11/2019	(EPA), (DMIRKS), (MBS)	<a href="#">Email with attachment</a>	Memo to EPA notifying of the presence of the Northern Quoll and requesting pre-referral meeting			
06/11/2019		<a href="#">Email with attachment</a>	Notification to ALT of Memo to EPA requesting pre-referral meeting			
12/06/2019		Face-to-face meeting	Request permission to enter Heritage Area for flora survey		Y	Provide outcome of request
12/06/2019		<a href="#">Email</a>	Confirmation of permission to enter the Heritage Area for flora survey		Y	Notify plant ecologists and provide report to [redacted] at end of survey
20/06/2019	(DBCA)	<a href="#">Phone call</a>	Notification of Northern Quoll at Woodie Woodie and discussion of impact to POW assessments.		Y	<a href="#">Follow up email sent through to [redacted]</a>
20/06/2019	(EPA), (MBS)	<a href="#">Email with attachment</a>	In absense of [redacted], engagement with [redacted] for requesting pre-referral meeting	N/A (correspondence forwarded to [redacted])		
June		Face-to-face meeting	Monitoring and Liaison Committee meeting			
01/07/2019	(EPA), (EPA), (DMIRS), (MBS)	Face-to-face meeting	Pre-referral meeting to discuss the newly identified Northern Quoll and process for EPA referral			[redacted] on leave, [redacted] and [redacted] in his place. [redacted] on leave. Want to see project referred.
05/07/2019	(DBCA)	<a href="#">Email</a>	Request to meet to discuss Quoll management strategies, research or related activities near Woodie Woodie.			
03/07/2019		<a href="#">Email with attachment</a>	Circulation of DRAFT pre-referral meeting minutes			Draft minutes, not yet finalised or sent externally.
08/08/2019		Face-to-face meeting	EPA Referral Update Meeting between MBS and ConsMin (inclusion of ALT members)		Y	Meeting minutes to be sent to participants to confirm actions.
12/08/2019	(DoEE), (MBS)	<a href="#">Email with attachment</a>	Formal request for a pre-referral meeting with DoEE			
12/08/2019		<a href="#">Email with attachment</a>	Circulation of minutes and actions from MBS meeting on 8/8/19		Y	Request actions update as required.
12/08/2019	(DoEE), (MBS)	<a href="#">Email - meeting invite</a>	Invitation to pre-referral meeting on 29th August 2019 in Canberra from DoEE		Y	Meeting invite accepted.
23/08/2019	(MBS)	<a href="#">Face-to-face meeting</a>	Environmental Presentation to ALT			Present DoEE presentation to ALT for feedback and questions. Commented that it was the first time for some ALT members to be made aware of the situation.
29/08/2019	(DoEE), (MBS)	Face-to-face meeting	Pre-referral meeting to discuss the newly identified Northern Quoll and process for DoEE referral			Want to see project referred. Interested in a site visit. Presentation and maps left with DoEE.
September		<a href="#">Email</a>	Rescheduled due to commitments to Heritage Surveys. New date TBA		Y	
12/09/2019	(MBS)	<a href="#">Face-to-face meeting</a>	Environmental Referral Update to ALT			Update on DoEE meeting and upcoming DMIRS meeting
13/09/2019	(DMIRS), (DMIRS)	<a href="#">Face-to-face meeting</a>	Pre-referral mining proposal scoping meeting with DMIRS		Y	Discussed rehab, [redacted] left, then discussed exploration POW's and mining exploration [redacted] requested scoping meeting with EPA and DBCA as well as DMIRS to discuss mining proposal impacts.
17/09/2019	(DBCA)	Phone call	Invitation to scoping meeting with DMIRS and EPA		Y	David directed [redacted] to call and invite [redacted] and that he would be involved when requested to provide comment by other departments.
23/09/2019	(DBCA)	<a href="#">Email</a>	Invitation to scoping meeting with DMIRS and EPA			[redacted] accepted
23/09/2019	(DBCA)	<a href="#">Email</a>	Request to meet to discuss Quoll management strategies, research or related activities near Woodie Woodie.			[redacted] responded, meeting booked.
03/10/2019	(DBCA), (MBS)	<a href="#">Face-to-face meeting</a>	Discussion on discovery of Northern Quoll at Woodie		Y	Send [redacted] electronic copies of reports
03/10/2019	(DBCA)	<a href="#">Email</a>	Request for Priority flora scans from Herbarium			
03/10/2019	(DBCA)	<a href="#">Email</a>	Provision of electronic documents as discussed in meeting			Includes information on honours/PhD project relating to artificial Quoll habitat
02/10/2019	(EPA), (EPA), (DBCA), (DBCA), (DMIRS), (DMIRS), (MBS)	<a href="#">Email</a>	Invitation to Joint EPA/DMIRS/DBCA scoping meeting		Y	All responded to confirm attendance
04/10/2019	(EPA), (EPA), (DBCA), (DBCA), (DMIRS), (DMIRS), (MBS), (DBCA) - via phone	<a href="#">Face-to-face meeting</a>	Pre-referral mining proposal scoping meeting with EPA/DMIRS/DBCA		Y	Send electronic documents to DBCA. Positive reception to pre-referral mining proposal, intend to submit 4/10 or 7/10. Notes from meeting sent internally.
04/10/2019	(DBCA)	<a href="#">Email</a>	Provision of electronic mining proposal documents to DBCA			
29/10/2019		<a href="#">Email</a>	Provision of memo from flora survey in heritage area			Provision of report to Company Secretary to pass on to [redacted]
29/11/2019		<a href="#">Letter</a>	Notification of upcoming referral		N	
29/11/2019		<a href="#">Letter</a>	Notification of upcoming referral		N	
29/11/2019		<a href="#">Letter</a>	Notification of upcoming referral		N	
30/12/2020		<a href="#">Online Submission</a>	Submission of EPBC Referral documentation		Y	Pay invoice - completed
14/01/2020		Face-to-face meeting	Discussion on discovery of Northern Quoll at Woodie, referral and legislative pathways, future communications		Y	Monthly updates to be provided to [redacted]
20/01/2020		<a href="#">Online Submission</a>	Submission of EPA Referral documentation		N	
28/01/2020	(DMIRS)	Phone call	Notification of lodgement of EPA Referral		N	
31/01/2020		<a href="#">Phone call</a>	Communication from [redacted] at EPA with queries relating to ConsMin Submission	N/A (correspondence forwarded to [redacted])	Y	Phone call, followed by email. Meeting requested and accepted by ConsMin and EPA.
04/02/2020	(EPA), (EPA), (MBS)	<a href="#">Face-to-face meeting</a>	Discussion on EPA queries relating to ConsMin Submission.		Y	Letter to be provided to formally stop the clock. Amended submission to be forwarded.
05/02/2020		<a href="#">Email</a>	Provision of further information relating to the Proposal for discussion with Traditional Owners		Y	Awaiting acknowledgement of email from [redacted]
07/02/2020	(EPA), (EPA), (MBS)	<a href="#">Email</a>	Formal request to stop the clock on submission review.		Y	Acknowledgement received from [redacted] 10th February. Amended submission to be forwarded.
03/03/2020		<a href="#">Email</a>	Follow on information provided to Traditional Owners and request for meeting to discuss		Y	Response received from [redacted] 14th March, [redacted] requested available time frames to meet.
09/03/2020		<a href="#">Email</a>	Follow up on request to meet to discuss information provided relating to the Proposal.		Y	Response received from [redacted] 10th March suggesting 25th March 2020 for face-to-face meeting.