

## Instructions to change nominated proponent under Section 38(6a) of the *Environmental Protection Act 1986*

### Purpose of these instructions

To assist a proponent who ceases to have responsibility for a proposal to advise the EPA of the person to whom which responsibility for the proposal will pass or has passed.

### Purpose of the form to change nominated proponent

For a proponent to meet the requirement to provide a written notice to the EPA under s. 38(6a).

### How to fill out this form

#### Advice

Proponents may contact the Office of the EPA if they need assistance to fill out this form.

Refer also to the *Administrative Procedures* and *Procedures Manual* for more information about the processes relating to the nomination of a proponent and change of a proponent.

### Content of the form to change nominated proponent

<b>1. Proposal</b>
List the proposal/s that the change of nominated proponent relates to (and the Ministerial Statement number/s if the proposal/s has been approved for implementation).
<b>2. Current and proposed proponent details</b>
Complete all details in this section.
<b>3. Joint venture</b>
Indicate whether or not the current or proposed proponent is implementing the proposal on behalf of other joint venture parties. If yes, provide details.
<b>4. Legal access</b>
Indicate whether or not the proposed proponent owns or has legal access to the land where the proposal is located. If yes, provide details (tenure, agreement etc).
<b>5. State Agreement</b>
Indicate whether or not a State Agreement act applies to any part of the proposal. If yes, provide details.
<b>6. Date of proposed change of proponent</b>
State the date that responsibility of the proposal will pass or has passed.
<b>7. Current proponent declaration</b>
Complete the declaration.
<b>8. Proposed proponent declaration</b>
Complete the declaration.

## Lodgement

Submit the application prior to, or within 30 days of responsibility for the proposal passing to the person proposed to replace the proponent, addressed to:

- Chairman, EPA (if the proposal has not yet been approved for implementation) or
- General Manager (if a Ministerial Statement has been served).

## Submitting a completed application

Submit the application prior to, or within 30 days of responsibility for the proposal passing to the person proposed to replace the proponent.

The EPA prefers that applications are emailed but will also accept applications submitted by post.

Email: [Registrar@epa.wa.gov.au](mailto:Registrar@epa.wa.gov.au) or Office of the Environmental Protection Authority  
Locked Bag 10, East Perth WA 6892

### Enquiries:

Telephone: 6145 0800

Fax: 6145 0895

Email: [info@epa.wa.gov.au](mailto:info@epa.wa.gov.au)

Website: [www.epa.wa.gov.au](http://www.epa.wa.gov.au)

**End of Instructions (remove before submitting form)**

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## Form to change nominated proponent under Section 38(6a) of the *Environmental Protection Act 1986*

1. Proposal		
Proposal title	Ministerial Statement number/s	
2. Current and proposed proponent details		
	Current Proponent	Proposed Proponent
Name (must be a legal entity)		
Australian Company Number/s (where proponent is not an individual)		
Register office address (not a PO box)		
Postal address		
Telephone number		
Email address		
Authorised proponent representative: Name		
Authorised proponent representative: Title		
3. Joint venture		
Is the current or proposed proponent implementing the proposal on behalf of other joint venture parties? <i>(If yes, ensure you have included all legal 'person/s' and/or entities in Section 2)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Legal access		
Does the proposed proponent own or have legal access to the land where the proposal is located? <i>(If yes, provide details)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5. State Agreement		
Does a State Agreement act apply to any part of the proposal? <i>(If yes, provide details)</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	

<b>6. Date of proposed change of proponent</b>	
Responsibility for the proposal will pass or has passed to:	
<i>(proposed proponent names/s)</i>	
On the following date:	
<i>(date of change)</i>	
<b>7. Current proponent declaration</b>	
I	
<i>(full name and position title)</i>	
declare that I am authorised on behalf of	
<i>(current proponent names/s)</i>	
to submit this form and further declare that the information contained in this form is true and not misleading.	
Signature	Date
<b>8. Proposed proponent declaration</b>	
I	
<i>(full name and position title)</i>	
declare that I am authorised on behalf of	
<i>(current proponent names/s)</i>	
to submit this form and further declare that the information contained in this form is true and not misleading and acknowledge where a Statement has been served for a proposal under section 45(5) of the <i>Environmental Protection Act 1986</i> , the proponent is responsible for ensuring that any implementation of the proposal is carried in accordance with the implementation conditions of that Statement.	
Signature	Date

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**For office use only**

Timeframe for notification reviewed     
 ACN Confirmed     
 Proponent correspondence filed

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